

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

MONDAY

9:00 A.M.

APRIL 7, 2003

PRESENT:

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway, Commissioner*
Bonnie Weber, Commissioner

Amy Harvey, County Clerk
Nancy Parent, Chief Deputy Clerk
Katy Singlaub, County Manager
Paul Lipparelli, Deputy District Attorney
John Rhodes, Deputy District Attorney

ABSENT:

Pete Sferrazza, Commissioner

The Board met in special and regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

03-349 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Shaw, seconded by Commissioner Weber, which motion duly carried with Commissioners Galloway and Sferrazza absent, Chairman Humke ordered that the agenda for the April 7 and 8, 2003 meeting be approved.

PUBLIC COMMENTS

Sam Dehne, Reno resident, discussed concerns about noise pollution caused by Harley-Davidson motorcycles and trucks. He then stated he is tired of the *Reno Gazette-Journal* dissing the UNR boxing team.

DEPARTMENTAL BUDGET PRESENTATIONS

John Sherman, Finance Director, said the Board has been provided with several budget documents concerning the fiscal year 2003-04 budget. He advised the Board requested each department submit proposed budgets reflecting four and seven percent reductions, noting Finance had determined that seven percent reductions would be needed to balance the budget. Staff analyzed the proposals and made

recommendations concerning the level of cuts. The departments also submitted a list of their mandated services as requested by the Board.

03-350 BUILDING AND SAFETY

Jess Traver, Director, Building and Safety, reviewed the 2003-04 budget for the Building and Safety Department. He advised the Building and Safety Department is an Enterprise Fund. The Enterprise Fund is stable and there are sufficient funds to perform the functions of the Department.

***9:20 a.m.** Commissioner Galloway arrived at the meeting.

Mr. Traver reviewed the functions and statutory mandates of the Department, as well as the budget. He advised the only outside influences they see that could harm Building and Safety would be annexations or extra-territorial expansions by the Cities.

Sam Dehne, Reno resident, stated Building and Safety is a critical government function. He said he is concerned about Reno's plan to annex 25,000 acres in the next few years.

03-351 PUBLIC ADMINISTRATOR

Don Cavallo, Public Administrator, provided documentation and discussed budget issues relating to the Public Administrator's Office. He advised all of the services provided by the office are mandated by Nevada Revised Statutes (NRS). He discussed issues and problems facing the Department. He reviewed proposed budget cuts and said layoffs would be required to meet the cuts. Katy Singlaub, County Manager, advised that no staffing cuts are being recommended for the Public Administrator's Office.

10:20 a.m. Chairman Humke left the meeting and Vice Chairman Shaw assumed the gavel.

03-352 CORONER

Vern McCarty, Coroner, reviewed the functions of the Coroner's Office and the Coroner's budget for 2003-04. He advised their operation has been stable for the last several years. Commissioner Galloway expressed appreciation to Mr. McCarty for running a very cost effective operation and said their budget cannot be cut.

10:25 a.m. The Board took a brief recess.

10:40 a.m. The Board reconvened with Vice Chairman Shaw and Commissioners Galloway and Weber present.

03-353 COUNTY CLERK

Amy Harvey, County Clerk, conducted a PowerPoint presentation of the Clerk's budget. She reviewed the functions and statutory requirements of the various divisions of the Clerk's Office and stated, with few exceptions, the duties of the Clerk's Office are statutorily mandated. Ms. Harvey then discussed problems with staffing shortages and increased workloads. She reviewed proposed scenarios for the four percent and seven percent budget cuts for fiscal year 2003-04 and advised seven percent budget cuts have been made for 2003-04. She said meeting these reductions has required holding positions vacant for one year.

03-354 PARKS AND RECREATION

Karen Mullen, Director, Parks and Recreation, conducted a PowerPoint presentation of the Parks and Recreation Department functions and their 2003-04 budget. She reviewed their proposed budget reductions and advised that a substantial change in the structure of the golf fees would be required in order to generate much needed revenues.

Ken Rose, Chairman, Parks and Recreation Commission, said their ability to fulfill their mission to their constituents, pursuant to the bond issue that passed, is going to be greatly compromised by the proposed budget cuts. The Parks Commission determined they are already at bare bones but could live with a five percent reduction.

03-355 INCLINE CONSTABLE

Joe Kubo, Incline Constable, reviewed the functions their office provides for the Sheriff's Office and the District Attorney. He stated they provide a savings to the County and, if these programs were cut, they would have to be picked up by the Sheriff's Office and the District Attorney. He advised they are in agreement with Finance for a reduction program.

03-356 MANAGER/COMMISSION

Katy Singlaub, County Manager, provided a summary outlining the County Manager's Office organization structure, the various divisions of the Department, mandated and discretionary services, and budget issues. She reviewed the budget cuts being made in each division of the Manager's Office.

County Manager Singlaub advised that, at the Board's request, the Legislative Affairs Division was moved out of the Commissioners' budget and placed in the Manager's budget as of July 1. The Commission budget includes direct expenses, salaries, and discretionary funding for the Commissioner Districts. She stated that the resolution adopted for Commissioner District funding in 1999 indicated that during any budget cycle where a hardship is projected and departments would be asked to reduce

spending levels, the District special funding accounts would be reduced to zero, and this has been done.

12:10 p.m. Chairman Humke returned to the meeting and assumed the gavel.

County Manager Singlaub stated there is very little that remains in the Commissioner budget that is not required.

12:15 p.m. The Board recessed.

1:34 p.m. The Board reconvened with Chairman Humke and Commissioners Shaw and Weber present. Commissioner Galloway arrived later in the meeting.

03-357 **COMMUNITY DEVELOPMENT**

Adrian Freund, Director, Community Development, showed a PowerPoint presentation on the overhead, which was placed on file with the County Clerk.

1:39 p.m. Commissioner Galloway arrived at the meeting.

Mr. Freund discussed proposed reductions for the Department of Community Development, and answered questions of the Board.

03-358 **RECORDER**

Kathy Burke, County Recorder, said the volume of recordings continues to increase, while the number of employees has remained the same since 1999.

Katy Singlaub, County Manager, stated no cuts are being recommended for the Recorder's Office due to the significant workload.

03-359 **TREASURER**

Bill Berrum, Treasurer, explained the Treasurer's Office is processing more bills with less staff, and accomplishing the task in less time. He then answered questions of the Board.

3:00 p.m. On motion by Commissioner Weber, seconded by Commissioner Shaw, which motion duly carried, Chairman Humke ordered that the Board recess until 9:00 a.m. on April 8, 2003.

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BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

9:00 A.M.

APRIL 8, 2003

PRESENT:

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway, Commissioner
Bonnie Weber, Commissioner

Amy Harvey, County Clerk
Nancy Parent, Chief Deputy Clerk
Katy Singlaub, County Manager
Margaret Crowley, Deputy District Attorney
Blaine Cartlidge, Deputy District Attorney
Melanie Foster, Deputy District Attorney

ABSENT:

Pete Sferrazza, Commissioner

The Board met pursuant to a recess taken on April 7, 2003, in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. The meeting was called to order by Chairman Humke, the Clerk called the roll, and the Board conducted the following business:

PUBLIC COMMENT

Dale Hildebrandt, Red Rock Estates resident, advised they are organizing a group to help support the County to stop the Mormon Cricket infestation in the North Valleys. She said if they can be stopped in the North Valleys, they will not be in Reno and Incline Village. They will do as much as possible to assist the County in mitigating this problem.

Sam Dehne, Reno citizen, discussed his disappointment about the Easter Egg Hunt being cancelled this year because of budget constraints.

03-360 **LIBRARY**

Nancy Cummings, Library Director, conducted a PowerPoint presentation concerning the services provided by the Library and the stages of remodel or new construction of libraries in Washoe County. She reviewed the Library budget and the proposed budget reductions for fiscal year 2003-04, which included delaying the opening of the new Spanish Springs Library.

Bud Fujii, Chairman, Library Board of Trustees, stated they are willing to take cuts but do not want to have to sacrifice more than anyone else in order to achieve their goals. He said the Library is willing to work with the Commission and the citizens to do whatever it takes to provide Library services.

Martha Gould, retired Library Director, said she has watched in amazement the growth and development of the Library under the leadership of Ms. Cummings. She said Ms. Cummings, the Library Board and staff have done a wonderful job.

Sam Dehne, Reno citizen, said he thinks all of the County services outlined in the budget documents are very important and it is a shame these programs and services are being affected by budget problems.

03-361 DISTRICT HEALTH

Barbara Hunt, District Health Officer, conducted a PowerPoint presentation and reviewed the District Health Department budget. She stated that funds lost from Health Aid to Counties and grants as well as increases in personnel and other operating costs have contributed to their \$1.8-million shortfall. Ms. Hunt reviewed the actions taken to address the shortfall and the impacts of proposed budget reductions to certain programs and services. She advised the Finance Department has recommended \$250,000 be added back, which would be used to staff the Child Abuse and Neglect Prevention Home Visiting Program. She stated they do have a serious budget situation.

John Sherman, Finance Director, reviewed funding issues relating to the District Health Department. He stated the District Board of Health and the District Health Department have the responsibility of deciding what service levels to provide and the Board of County Commissioners has the responsibility to provide the funding. He said there is a false impression about the funding source and stated that the County Commission, through its General Fund is the only local government that funds the District Health Department, and no money comes from the Cities of Reno and Sparks.

Chairman Humke stated the District Health Department provides a great service to the community. He then stated he is not satisfied with the unyielding nature of the governance of the District Health agency, or the makeup of the District Health Board membership. He said the budget is nearly impossible to follow. Chairman Humke stated there is a flaw in legislation that he thinks can be corrected, and there is a flaw in the funding mechanism.

Commissioner Shaw, Chairman of the District Health Board, agreed with Chairman Humke's remarks. He said all of the programs are important and the District Board of Health is going to look at how to obtain additional sources of stable, long-term funding. He stated that the entire country is experiencing an incredible increase in demands placed on public health, and at the same time, all sources of revenue are going down.

Sam Dehne, Reno citizen, advised that the method by which the District Board of Health is financed is a bad situation. He said other entities in the community, such as the Reno-Sparks Convention and Visitors Authority should be responsible for a portion of the funding because they are responsible for the transient population coming into the area that the Health Department then has to take care of.

03-362 HUMAN RESOURCES

Joanne Ray, Director, Human Resources, reviewed the budget and the functions of the Human Resources Department. She said they have a small staff to keep up to date with all their required mandates.

10:45 a.m. Chairman Humke left and Vice Chairman Shaw assumed the gavel.

Ms. Ray advised that the County is looking at filling positions internally which has required a lot of work for the Department. She stated that, through attrition, hopefully lay-offs would not be necessary.

03-363 WATER RESOURCES

Steve Bradhurst, Director, Water Resources, reviewed the mandated services of the Water Resources Department, as well as Department priorities and the challenges being faced by the various divisions of the Department.

Jerry McKnight, Department of Water Resources, reviewed the fiscal year 2003-04 budget and budget cut recommendations. Mr. McKnight then responded to questions of the Board.

03-364 PUBLIC GUARDIAN

Kay Joslin, Public Guardian, advised that Nevada Revised Statutes determine the functions of the Department, which is charged with caring for citizens who are unable to care for themselves or their finances when no one else is willing or able to provide those services. She advised the Public Guardian became a separate Department from the Public Administrator's Department in March 2002, and reviewed the goals of the Department.

03-365 SENIOR SERVICES

Despina Hatten, Interim Director, Senior Services, reviewed the fiscal year 2003-04 Senior Services budget. She discussed mandated services and the priorities of the Senior Services Department.

Sam Dehne, Reno citizen, expressed appreciation for this program and the service it provides to the community.

Ellen Steiner, Senior Services Advisory Board, advised that the Day Break Program is one of the best programs that Senior Services has. She said that program added five years to her mother's quality of life and serving on the board is her way of giving back for what her mother received from the Day Break Program.

11:30 a.m. The Board recessed.

1:30 p.m. The Board reconvened with Chairman Humke and Commissioners Shaw, Galloway and Weber present.

03-366 **COOPERATIVE EXTENSION**

Mary Spoon, Western Area Director, reviewed a PowerPoint presentation concerning the University of Nevada/Washoe County Cooperative Extension program budget, which was placed on file with the County Clerk. She explained the funding sources, program areas defined in Nevada Revised Statute 549 and the five-year budget projection.

03-367 **PUBLIC WORKS**

Tom Gadd, Director, Public Works, displayed a PowerPoint presentation on the overhead, which was placed on file with the County Clerk, and answered questions of the Board. He stated the reductions presented are not true reductions, but a deferment of capital to the next several years. He said with the current recommended budget reductions he did not think Public Works could continue to take budget reductions in future years in some of the capital accounts.

2:15 p.m. Chairman Humke temporarily left the meeting and Vice Chairman Shaw assumed the gavel.

In response to Commissioner Galloway, Greg Belancio, Engineer, Public Works, stated the Department is constantly looking at the newest paving treatments and overlays at lower costs. He said they sometimes are able to have a road or two paved at little or no cost by testing new products.

03-368 **VOTERS REGISTRATION**

Dan Burk, Registrar of Voters, gave an oral presentation concerning his budget mandates and noted future staff vacancies due to retirement. He then answered questions of the Board.

03-369 **SOCIAL SERVICES**

Mike Capello, Director, Social Services, showed a PowerPoint presentation on the overhead, which was placed on file with the County Clerk, and answered questions of the Board.

3:05 p.m. Chairman Humke returned to the meeting and resumed the gavel.

Mr. Capello explained they have a fund balance of approximately \$3,000,000, which was created from years of claiming Federal funds. He stated one position was frozen for almost the entire fiscal year 2003-04 and contract services and overtime were reduced to obtain a seven percent, or \$76,093, budget reduction. He further said a seven percent, or \$92,072, reduction in General Assistance (GA) would be achieved if the number of GA applicants declined, but if that does not occur, they would have to reduce the grant amount from the current \$205 per month for one person to approximately \$160.

03-370 **INFORMATION TECHNOLOGY**

Matt Beckstedt, Director, Information Technology, reviewed a PowerPoint presentation, which was placed on file with the County Clerk.

03-371 **FINANCE/PURCHASING**

John Sherman, Director, Finance, showed a PowerPoint presentation on the overhead, which was placed on file with the County Clerk. Mr. Sherman explained the Deputy Heart Disease benefit could escalate the cost structure significantly because it could exceed \$1,000,000 per claim over the lifetime of the claimant. He stated currently the liability is booked only as claims are filed.

John Balentine, Purchasing and Contracts Administrator, reviewed a PowerPoint presentation, which was placed on file with the County Clerk, and answered questions of the Board. Katy Singlaub, County Manager, said the County participates in the Demandstar.com on-line service for procurement and even with the web-based advertising of bids, over 96 percent of business is done with vendors within Nevada.

4:45 p.m. The Board took a brief recess.

5:39 p.m. The Board reconvened with Chairman Humke and Commissioners Shaw, Galloway and Weber present.

03-372 **RESOLUTION – HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 – DISTRICT ATTORNEY**

In response to Commissioner Galloway, Melanie Foster, Deputy District Attorney, said the Health Insurance Portability and Accountability Act (HIPAA) of 1996 supersedes State law regarding the privacy of medical records. She stated there would be an exception when State law is more stringent than Federal law.

Commissioner Shaw advised this Resolution was unanimously adopted by the Board of Health.

Upon recommendation of Ms. Foster, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the Resolution Designating Washoe County a Hybrid Entity, Designating the Covered Health Care Components Within Washoe County, and Ratifying a Privacy Statement for Washoe County be adopted and Chairman Humke be authorized to execute the same.

**RESOLUTION DESIGNATING WASHOE COUNTY A HYBRID ENTITY,
DESIGNATING THE COVERED HEALTH CARE COMPONENTS WITHIN
WASHOE COUNTY, AND RATIFYING A PRIVACY STATEMENT
FOR WASHOE COUNTY**

WHEREAS, Washoe County is a political subdivision of the State of Nevada, whose business activities include both covered and non-covered functions, as those terms are defined in the Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA") and the regulations enacted pursuant thereto which pertain to the confidentiality and privacy of health information (hereinafter "the Privacy Rule"); and

WHEREAS, Washoe County is required to comply with HIPAA and the Privacy Rule because it is a covered entity by virtue of its Employee Benefit Plan and the Health Care Assistance Program administered by the Adult Services Division of Washoe County Social Services, and thus subject to the requirements imposed thereunder; and

WHEREAS, the Privacy Rule allows a covered entity that is a hybrid entity to designate those health care components that perform covered functions or business associate functions and avoid having its non-covered functions comply therewith.

NOW THEREFORE, BE IT RESOLVED that the Washoe County Commission hereby designates Washoe County a hybrid entity pursuant to the Privacy Rule and designates the Employee Health Benefits Plan, the Health Care Assistance Program administered by the Adult Services Division of Washoe County Social Services, the accounts payable functions of the Washoe County Comptroller and Washoe County Treasurer, the records retention function of Washoe County General Services, Washoe County Information Technology, the Civil Division of the Washoe County District Attorney's Office and Washoe County Risk Management as covered health care components.

IT IS FURTHER RESOLVED THAT the Privacy Statement - Health Insurance Portability and Accountability Act, attached hereto as Exhibit A, is ratified and approved.

03-373 **INTERLOCAL AGREEMENT – WASHOE COUNTY DISTRICT
HEALTH DEPARTMENT – DISTRICT ATTORNEY**

Upon recommendation of Melanie Foster, Deputy District Attorney, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the Interlocal Agreement between the Washoe County Health District and Washoe County regarding Business Associate Activities be ratified.

03-374 **DONATION – BALLISTIC VESTS – 270TH MP UNIT OF THE
ARMY RESERVES – SHERIFF**

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that the donation of approximately 12 ballistic vests to the 270th MP Unit of the Army Reserves be authorized.

03-375 **PUBLIC HEARING – MEDIUM-TERM FINANCING – ANIMAL
SHELTER – FINANCE**

5:30 p.m. This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on March 28, 2003 to hear public testimony concerning authorizing medium-term financing in the maximum principal amount of \$2,575,000 to enable Washoe County to pay all or a portion of the cost to acquire, construct, reconstruct, improve and equip a County building project to be used as an animal shelter. Proof was made that due and legal Notice had been given.

Chairman Humke opened the public hearing by calling on anyone wishing to speak. There being no response, the Chairman closed the hearing.

03-376 **RESOLUTION – ANIMAL SHELTER – FINANCE**

John Sherman, Director, Finance Department, reviewed background information and answered questions of the Board.

Upon recommendation of Mr. Sherman, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the following Resolution be adopted and Chairman Humke be authorized to execute the same:

RESOLUTION NO. 03 - 376
**A RESOLUTION AUTHORIZING MEDIUM-TERM OBLIGATIONS IN AN
AMOUNT OF UP TO \$2,575,000 FOR THE PURPOSE OF FINANCING ALL OR
A PORTION OF THE COST OF FINANCING AN ANIMAL SHELTER
PROJECT; DIRECTING THE OFFICERS OF THE COUNTY TO FORWARD**

MATERIALS TO THE DEPARTMENT OF TAXATION OF THE STATE OF NEVADA; AUTHORIZING THE FINANCE DIRECTOR TO ARRANGE FOR THE SALE OF THE COUNTY'S MEDIUM-TERM BONDS; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING THE EFFECTIVE DATE HEREOF.

WHEREAS, the Board of County Commissioners of Washoe County, Nevada (the "Board", "County", and "State", respectively) proposes to incur up to \$2,575,000 in medium-term obligations of the County under Chapters 350.087 to 350.095, inclusive, of Nevada Revised Statutes (the "Project Act" and "NRS", respectively), in order to finance all or a portion of the cost to acquire, construct, reconstruct, improve and equip a county building project to be used as an animal shelter (the "Project"); and bearing interest at a rate or rates which do not exceed by more than 3% the "Index of Twenty Bonds" most recently published in The Bond Buyer before bids are received for such medium-term obligations or a negotiated offer is accepted, and maturing within 5 years of the date of issuance thereof, in order to pay the costs of the Project; and

WHEREAS, the Board has determined that legally available funds of the County will at least equal the amount required in each year for the payment of interest and principal on such medium-term obligations; and

WHEREAS, NRS § 350.087 requires that a notice of intention to authorize medium-term obligations be published not less than 10 days prior to the consideration of a resolution authorizing medium-term obligations; and

WHEREAS, a notice of intention to act upon the resolution authorizing such medium-term obligations has been duly published in a newspaper of general circulation in the County not less than 10 days prior to the date hereof pursuant to NRS § 350.087; and

WHEREAS, all comments made at the public hearing held on this date on the adoption of this resolution have been duly considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA:

Section 1. The Board hereby finds and determines that the public interest requires medium-term obligations for the Project in a principal amount not exceeding \$2,575,000.

Section 2. The facts upon which the finding stated in § 1 above are:

(a) There is a continuing need to meet the demands for animal control and to serve the existing and future residents of the County; those

needs are likely to persist or increase in the future due to the growth of the County.

(b) The existing animal control facility is inadequate for the following reasons:

- the crowded conditions, a lack of any isolation units, inadequate sewage system and other design problems with the existing facility have led to persistent animal illness and rapid spread of animal disease among animals at the shelter.
- the existing facility has cracked and deteriorating floors which need immediate replacement and in some cases have led to maggot problems.
- the existing facility has no air conditioning in much of the space in which animals are housed. On hot summer days in which the shelter is crowded, this can be a health problem for the animals.
- the sewage system is undersized and persistently clogs.
- there are inadequate facilities in the existing facility to handle operations for spaying and neutering animals; specifically, there is no room to sterilize instruments used in these procedures, no sterile room for the procedure and no recovery room for the animals after they have been spayed or neutered.
- the existing facility does not have a crematorium.
- there is inadequate storage space in the existing facility.
- the existing facility has inadequate security which has resulted in thefts of animals.
- the existing facility does not have sufficient parking for persons visiting the shelter.

The existing animal control facility is not adequate to serve the needs of the existing and future residents of the County, and those needs are likely to persist or increase in the future due to the growth of the County.

(c) It is in the best interests of the County and its inhabitants, and would best serve the health and welfare thereof, if the Project is now accomplished, thereby assisting in alleviating the needs mentioned in (a) and (b) above.

(d) It is not feasible to finance the Project from other funds of the County, among other reasons, because of restraints on the County's budget for the current fiscal year and other demands on and needs for existing funds of the County.

Section 3. The source of revenue of the County that is anticipated to be used to repay the medium-term obligations and the dollar amount expected to be available from such source is monies in the County's General Fund expected to be

available in the total amount of \$2,733,895 for repayment of the medium-term obligations.

Section 4. The medium-term obligations shall not be paid in whole or in part from a levy of a special tax exempt from the limitations on the levy of ad valorem tax, but shall be paid from the other legally available funds of the County mentioned in Section 3.

Section 5. The County proposes to borrow a sum not to exceed \$2,575,000 at an annual interest rate estimated to be 2.4% to be repaid over a period of not more than 5 years. Such medium-term obligations shall be evidenced by the issuance by the County of medium-term negotiable bonds (the "Bonds"), in one or more series, which mature not later than 5 years after the date of issuance and the interest rate shall in no event exceed by more than 3 percent the "Index of Twenty Bonds" which is most recently published before bids are received or a negotiated offer is accepted. The estimated useful life of the Project to be acquired with the proceeds from the medium-term obligations is at least 5 years. The Bonds shall mature at such times in such amounts as not to exceed the useful life of the Project.

Section 6. The Finance Director is hereby authorized to arrange for the issuance and sale of the Bonds in a total principal amount of not more than \$2,575,000 to finance the cost of the Project, in accordance with Project Act and the Bond Act. He is authorized to specify the terms of the Bonds, the method of their sale, the final principal amount of the Bonds, the terms of their repayment and security therefor, and other details of the Bonds, and if deemed appropriate by him, to advertise the Bonds for sale, subject to the Project Act and the Bond Act and subject to ratification by the Board. Such medium-term bonds shall be issued on such other terms and conditions as the Board determines, all as provided in the Project Act and NRS 350.500 to 350.720, inclusive, (the "Bond Act") and as specified by the adoption of one or more bond ordinances and the execution of a certificate of the Finance Director specifying the Bond terms and details approving and ratifying their sale (the "Bond Ordinance").

Section 7. The officers of the County are hereby authorized to take all action necessary or appropriate to effectuate the provisions of this resolution, including without limitation, (a) updating the County's capital improvement plan, if required, to reflect the Project, (b) forwarding all necessary documents to the Executive Director, Department of Taxation, Carson City, Nevada, (c) assembling of financial and other information concerning the County and the Project, and the Bonds, and (d) preparing and circulating an official statement for the Bonds, and, if deemed appropriate by the Finance Director, preparing and circulating a preliminary official statement, a notice of bond sale for the Bonds, or both, in the forms specified by the Finance Director. The Finance Director is authorized to deem the official statement or preliminary official statement to be a "final" official statement on behalf of the County for the purposes of Rule 15c2-12 of the Securities and Exchange Commission.

Section 8. This Resolution shall become effective upon the approval hereof by the Executive Director of the Department of Taxation of the State of Nevada as provided in NRS § 350.089.

03-377 ORDINANCE NO. 1193 – BILL NO. 1373 – AMENDING WASHOE COUNTY CODE CHAPTER 25 – GAMING WORK PERMITS

5:30 p.m. This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on March 28, 2003 to consider second reading and adoption of Bill No. 1373. Proof was made that due and legal Notice had been given.

Chairman Humke opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the Chairman closed the hearing.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza absent, Chairman Humke ordered that Ordinance No. 1193, Bill No. 1373, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING PROVISIONS OF CHAPTER 25 BY REMOVING REFERENCES TO GAMING WORK PERMITS AS GAMING WORK PERMITS ARE GOVERNED BY CHAPTER 30, AND BY ELIMINATING THE REQUIREMENT FOR GAMING SECURITY GUARDS TO OBTAIN A WORK PERMIT TO PERFORM SECURITY SERVICES UNDER CHAPTER 25 AS GAMING SECURITY PERSONNEL ARE INCLUDED WITHIN THE DEFINITION OF GAMING EMPLOYEE UNDER CHAPTER 30 AND REQUIRED TO OBTAIN A GAMING WORK PERMIT AS PROVIDED THEREUNDER, AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO**" be approved, adopted and published in accordance with NRS 244.100.

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**THE BOARD CONVENED AS
THE COUNTY LIQUOR AND GAMING BOARD
WITH COMMISSIONER SFERRAZZA AND
SHERIFF DENNIS BALAAM
ABSENT**

03-378 ORDINANCE NO. 1194 – BILL NO. 1374 – AMENDING WASHOE COUNTY CODE CHAPTER 30 – GAMING WORK PERMITS

5:30 p.m. This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on March 28, 2003 to consider second reading and adoption of Bill No. 1374. Proof was made that due and legal Notice had been given.

Chairman Humke opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the Chairman closed the hearing.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioner Sferrazza and Sheriff Balaam absent, Chairman Humke ordered that Ordinance No. 1194, Bill No. 1374, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY AMENDING PROVISIONS OF CHAPTER 30 RELATING TO GAMING WORK PERMITS TO MAKE GAMING WORK PERMITS COMPATIBLE WITH STATE LAW FOR STATEWIDE GAMING WORK PERMITS AND MAKING PERMISSIVE THE COUNTY LIQUOR AND GAMING BOARD'S REGULATION OF GAMING WORK PERMITS; BY PROVIDING CONDITIONS UNDER WHICH THE COUNTY LIQUOR AND GAMING BOARD MAY CEASE REGULATING GAMING WORK PERMITS DEPENDING ON WHETHER THE CITY OF RENO OR CITY OF SPARKS, OR BOTH CITIES, STOP REGULATING GAMING WORK PERMITS IN THEIR RESPECTIVE JURISDICTIONS AND IN SUCH EVENT, PROVIDING TRANSITION PROVISIONS TO TURN OVER SUCH REGULATION TO THE STATE OF NEVADA; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO,**" be approved, adopted and published in accordance with NRS 244.100.

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**THE BOARD RECONVENED AS THE
BOARD OF COUNTY COMMISSIONERS**

There being no further business to come before the Board, the meeting adjourned at 6:00 p.m.

DAVID E. HUMKE, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by
Barbara Trow and Melissa M. Ayrault,
Deputy County Clerks*